

**MINUTES TO THE
NC BUILDING INSPECTORS ASSOCIATION
BOARD MEETING**

**Greensboro, NC
February 13, 2013 @ 9:00 AM**

Attending: ~~Glenn Batten~~, Jeff Britt, Dan Dockery, Tom Brown, Amy Clifton, Mark Matheny, William Squires, Michael Rettie, Chris Noles, ~~Steve Sudderth~~, ~~Harry Van Wagener~~, Les Everett, ~~William Whaley~~, ~~Harry Taylor~~, and Barry Gupton

Visitors: Butch Simmons, Greensboro

- 1. Call to Order** – The meeting was called to order at 9:00 AM. Jeff led the meeting in Glenn’s absence.
- 2. Invocation** – The meeting was opened in prayer by Les.
- 3. Adjustments to the Agenda** – None noted.
- 4. Secretary/Treasurer Report** – A bereavement card was sent to Kathy Williams the death of her sister, Dee Burke. A thank you note was received from Carmel Baptist Church for the \$100 donation in memory of Ed Woods. A thank you note was received from the Winston-Salem Chamber for the \$500 donation the 2012 Career Days event. Board members met in Goldsboro on 12/17 to give Ed Cianfarra a retirement sendoff. Region 8 membership was renewed for 2013. IABO membership was initiated for 2013. The van LOGO #4 was installed for \$185. Les/Michael (motion/second/passed) – The November 14, 2012 Board Meeting Minutes were approved.

NCBIA Minutes
2/13/13

The PNC (formerly RBC) account has \$17,141 on hand from credit card receipts as of January 31, 2013. The SECU account has \$42,709 on hand plus \$36,000 in Certificates of Deposit and \$162 in Shares as of January 8, 2013. Certificates of Deposit in the amount of \$3,000 automatically renew monthly with interest to revert to the SECU Scholarship account annually. The Scholarship account at SECU has \$8,368 on hand plus \$40,000 in Certificates of Deposit. (\$144,380)

Les/Michael (motion/second/passed) – The Treasurer Report was accepted.

5. Old Business

A. Retreat – The Site Selection Committee will look into locations and report back to the Board.

B. 2013 NCBIA Annual Conference – The Conference will be held in Wrightsville Beach on July 28–31. Les reported that 6-hours total CE will be offered for Monday/Tuesday. The Business Meeting on Tuesday is open to everyone at no charge. It was suggested that we hold a raffle at the 2014 Winter Seminars for a registration package (1-night hotel, golf, registration) for the next Annual Conference. The following people have volunteered for coordination of events:

Les (Hospitality); Amy/Jeff (Golf); Dan (entertainment, DJ, Karaoke, Shaggers)

C. NCBIA Code of Ethics – Dan presented the final draft for publication.

Michael/Mark (motion/second/passed) – Have a quantity printed and available at the Annual Conference.

D. Mini Seminars – Amy reported that no topics come to mind. Mark noted that Asheville does this regularly locally. Jeff suggested that these could be “small programs” in conjunction with NCHBA or vendors. Chris said the NCDOI Interpretation Staff could provide input for topics. Dan suggested that we partner with local groups. Training on the proposed 2015 NC Existing Buildings Code is a possibility. Michael asked if we should charge a fee.

E. Truck Sale – Barry reported that the truck title has been transferred.

NCBIA Minutes
2/13/13

6. Committees –

A. Education – Les and Dan reported that the 2013 seminars are underway. The Committee purchased 125-feet of cable to link the 2-projectors. There was discussion about additional seminars hosted by the Area Directors.

Dan/Steve (motion/second/passed) – The Area Directors will develop classes for mini seminars before the February Board meeting.

B. Website – Les asked Board members and Committee Chairs to review for updates.

C. All Committees – The Chairs will select their Committees and send names to Les for website. Chairs need to write a short statement about their Committees and forward to Mark.

7. New Business

A. Atlantic City 2013 ICC Conference – Glenn received a request from the Host Committee for donations. Jeff may want to provide lapel pin suggestions since he will be NCBIA President. Do we want to coordinate bus transportation for members? We will discuss the Conference at the next Board meeting.

B. CVENT – Chris reported that they can handle registration, payment and reports for a fee. They can generate an RFP for events and provide webx integration for online access.

8. Other Business

A. 2013 Board Seat – Tom is the senior Director expected to progress to Vice-President. We need to look for candidates for Area 2.

B. ICC Region 8 Report – The 2013 Annual Meeting will be held in Asheville on March 15-16. Jeff is a candidate for President and Amy is up for re-election to the Board.

Dan/Chris (motion/second/passed) – A recommendation letter will be provided for Amy.

9. Adjournment – Les/Chris (motion/second/passed) – The Board adjourned the meeting and went to lunch.

Scheduled 2013 Board Meetings

May 15, July 27 prior to NCBIA Conference.

Respectfully submitted by,

Barry Gupton, NCBIA Secretary/Treasurer

NCBIA BOARD of DIRECTORS
Wednesday, February 13, 2013, 9:00 am
300 West Washington, Greensboro
www.ncbia.org

AGENDA

- Item 1: Call to Order**
- Item 2: Invocation**
- Item 3: Adjustments to Agenda**
- Item 4: Secretary/Treasurer - Report/Minutes**
Approval of 2012 Annual Conference Minutes
- Item 5: Old Business**
 - A. Retreat**
 - B. 2013 NCBIA Annual Conference**
 - C. NCBIA Code of Ethics**
 - D. Mini Seminars**
 - E. Truck Sale**
 - F.**
- Item 6: Committee Reports**
 - A. Awards & Scholarships, COCO, Code Development, Code Resource, DCERT, Education, Grants, Historian, Legislative, Media & Publishing, Merchandise, Nominating, Program & Site Selection, Website**
 - B. Appointment by Chairs**
 - C. Job Description by Chairs**
 - D.**
- Item 7: New Business**
 - A. Atlantic City 2013 ICC Conference**
 - B. CVENT**
 - C.**
 - D.**
- Item 8: Other Business**
 - A.**
 - B.**
 - C.**
 - D.**
- Item 9: Adjourn**