



www.ncbia.org

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2016-2017 Officers

President
Amy Britt
Town of Clayton

President-Elect
Mark Matheny
Asheville

Vice-President
Michael Rettie (2016)
Orange County

Treasurer
Les Everett
Greenville

Secretary
Carl Martin
NC Department of Insurance

Directors
Area 1
Robby Wilkinson (2018)
Iredell County

Area 2
Jeff Griffin (2017)
Mecklenburg County

Area 3
Don Sheffield (2018)
Greensboro

Area 4
Jim Roberson (2017)
Wake County

Area 5
David Keefe (2018)
Beaufort

At-Large
Chris Noles (2017)
NC Department of Insurance

Ex-Officio
Tom Brown (2021)
Monroe

Dan Dockery (2020)
Winston-Salem/Forsyth

Jeff Britt (2019)
Robeson County

Glenn Batten (2018)
Kernersville

Steve Sudderth (2017)
Watauga County

**MINUTES TO THE
NC BUILDING INSPECTOR'S ASSOCIATION, INC.
BOARD MEETING and RETREAT**

Pinehurst, N.C.

February 19, 2017

Attending: Amy Britt	Robby Wilkinson	Chris Noles
Mark Matheny	Jeff Griffin	Tom Brown
Michael Rettie	Don Sheffield	Dan Dockery
Les Everett	Jim Roberson	Jeff Britt
Carl Martin	David Keefe	Glenn Batten
		Steve Sudderth

- 1. Call to order** – The meeting was called to order at 1:00pm.
- 2. Invocation** - The meeting was opened in prayer by Les Everett.
- 3. Adjustments to the Agenda** – None.
- 4. Secretary Report** –
Don Sheffield/Tom Brown (motion/second/passed) Approve the November 2016 Minutes.
- 5. Treasurer Report** –
The SECU checking account has **\$93,897.61** on hand as of February 9 2017. In addition, at the SECU, we have **\$11,637.49** in Money Market Shares and **\$167.48** in regular Shares and **\$76,000** in Certificates of Deposit as of February 9, 2017. Certificates of Deposit in the amount of (12) \$3,000 certificates and (5) \$8000 certificates are set up to automatically renew on their respective cycle so that within any given month a Certificate could be cashed in. The interest earned from the Certificates is used toward the funding of the NCBIA Annual Scholarships. (**\$181, 702.59** total).
Michael Rettie/Don Sheffield/Mark Matheny (motion/second/passed) Approve the treasurer's report as submitted.

6. Old Business

A. New Board Member Packet – Les is finalizing the format for a professional type book.

B. Communication/Membership/Benefits Committee, Communication between Associations Shared Resources. (Dan Dockery)

- 1) No point of contact name for the NC Ellis Cannady Chapter of the IAEL.
- 2) Working toward improving relations with other NC inspector associations.

C. Building North Carolina. (Jeff Griffin)

- 1) Still pursuing an\ building inspector apprenticeship program.
- 2) Pursuing a cooperative program with the Community Colleges to provide off-site inspector certification classes.
- 3) Developing online training videos.

D. Years of Service Pins. (Jeff Griffin)

- 1) **Jim Roberson/Don Sheffield/Mark Matheny (motion/second/passed)** Approve expenditure to purchase 1,000 pins.
- 2) Currently waiting on delivery as the first run takes a little longer than normal.
- 2) Pins will be ready for distribution at the NCBIA 2017 Annual Conference.

E. ICC Pay It Forward. (Les Everett)

- 1) Done

F. Q Board.

- 1) Jeff Griffin has been appointed to the board as a county representative.
- 2) The NCBIA Board met with Mike Hejduk of NCDOI to discuss possible improvements in and concerns with the code officials' certification process.

G. 7 C's. (Dan Dockery)

- 1) Despite weather conditions. There were 15-16 attendees at the initial session.
- 2) Additional approved instructors are needed.
- 3) Received for this class are being used to fund the next Quadrennial COCO meeting.

H. Handouts with contact information. (Jeff Griffin)

- 1) Emailed a sample of the handout to the board members prior to this meeting.
- 2) Needs professional information for persons wishing to participate in handing out these letters of introduction so that their information can be included in the letter.

7. Committee Reports

A. Awards & Scholarships (Amy Britt)

- 1) Have not yet met. Mark will need to select members for the committee.

B. COCO (Amy Britt/Dan Dockery/Mark Matheny/Michael Rettie)

- 1) Improved communication between the represented associations is needed.
- 2) Association representatives need to become more comfortable with their authority as COCO Board members.

- 3) A site selection committee is needed.
- 4) The Board determined that it had authority to vote on and accept by-laws without a vote by the COCO membership. This subject came up as a result of misplacing the original by-laws, introducing new by-laws, and then finding the original by-laws.

C. Code Development and Resources (Michael Rettie)

- 1) Association members were sent an email requesting feedback on proposed code changes.
- 2) One code amendment introduced by the committee was approved by the NC Building Code Council at the December meeting.

D. DCERT (Don Sheffield)

- 1) Nothing to report.

E. Education (Jim Roberson)

- 1) The Winter Code Conference in Greenville saw a 10% increase in participants.
- 2) A new one-day Winter Code Conference session in Cary was added for 6-hours of Building CE only. It was well attended with a majority of the attendees expressing that they would attend such a session next year. This session was added to help relieve overcrowding at the Aberdeen conference.
- 3) ICC now offers 6-hours of training that can be used at the NCBIA Annual Conference in July. The committee will weigh its options as typically the annual conference provides 6-hours of CE over 2 days which will require NCBIA to provide a room for an additional overnight stay of the course presenter.

F. Grants (need a chair and a committee)

- 1) No report.

G. Legislative (Mark Matheny)

- 1) No report.

H. Historian (Mark Matheny)

- 1) No report.

I. Website, Media, Publishing, and Merchandise (Jeff Griffin)

- 1) 20 job postings last month. Seems to have a good flow of jobs.
- 2) Some committee information still needs to be updated.
- 3) Need background information on the persons for which the scholarships and awards are named.

J. Nominating (Les Everett)

- 1) Jim Roberson will be moving up to the vice-president position in July which will leave the Area 4 director position open. One candidate has applied so far.
- 2) See item 8-B(3) below.

K. Program & Site Selection (Amy Britt)

- 1) Everything has been arranged for the upcoming annual conference.

M. Region 8 (Mark Matheny)

- 1) No report.

N. Raise the Profile (Dan Dockery)

- 1) Officially part of the ICC Membership Council.
- 2) Looking at public school directive toward colleges instead of trades which affects the quantity of qualified persons for the construction trade and inspections.
- 3) Looking at a possible jurisdiction innovation award.

8. New Business

A. Treasurer's position (Les Everett)

- 1) A person needs to be selected for Les to mentor so that the treasurer's position can transfer smoothly to the next person.

B. At Large Position and New Insurance Commissioner

- 1) A gift card was presented to current At-Large board member, Chris Noles for his years of dedicated service to the NCBIA.
- 2) A new member at large is required.
- 3) A letter of congratulations from the NCBIA will be drafted and sent to the new Commissioner of Insurance, Mike Causey.

C. Chapter 9 and NCFMA


- 1) The FMA will be meeting on the February 23rd to discuss the matter of removing Chapter authority from the NC Fire Prevention Code. NCBIA is awaiting the results of that meeting before determining a course of action.

9. Other Business

- A.** None.

10. Adjournment – The Board adjourned the meeting 3:30pm.

Respectfully submitted by,



Carl Martin
NCBIA Secretary