

**MINUTES TO THE  
NC BUILDING INSPECTORS ASSOCIATION  
BOARD MEETING**

**Greensboro, NC  
February 19, 2014 @ 9:00 AM**

**Attending:** Jeff Britt, Dan Dockery, Tom Brown, Amy Clifton, Mark Matheny, ~~William Squires~~, Michael Rettie, Jeff Griffin, Chris Noles, Glenn Batten, Steve Sudderth, ~~Harry Van Wagener~~, Les Everett, ~~William Whaley~~, and Barry Gupton

**Visitors:** Lon McSwain, Mecklenburg; Butch Simmons, Greensboro

1. **Call to Order** – The meeting was called to order at 9:00 AM.
2. **Invocation** – The meeting was opened in prayer by Les.
3. **Adjustments to the Agenda** – None noted.
4. **Secretary/Treasurer Report** – SECU will not set up any new accounts for associations. I will look into account options through LGFCU. Our Region 8 membership has been renewed. NCAIA has surplus funds available this year for grants.  
Les/Dan (motion/second/passed) – The November 13, 2013 Minutes were approved.

## NCBIA Minutes 2/19/14

The PNC account has \$12,720 on hand from credit card receipts as of January 31, 2014. The SECU account has \$92,348 on hand plus \$36,000 in Certificates of Deposit and \$163 in Shares as of February 6, 2014. Certificates of Deposit in the amount of \$3,000 automatically renew monthly with interest to revert to the SECU Scholarship account annually. The Scholarship account at SECU has \$9,129 on hand plus \$40,000 in Certificates of Deposit. (\$190,360)

Glenn/Michael (motion/second/passed) – The Treasurer Report was accepted.

### 5. Old Business

#### A. 2014 Retreat (2003, 2008) –

Steve/Mark (motion/second/passed) – Michael, Glenn and Amy will make arrangements for a retreat either the first or third weekend in May.

#### B. 2015 NC Existing Buildings Code Seminars – Leon Skinner and members of the Committee plan to make additional presentations to NCBIA after the 2014 Winter Seminars at 5-Area locations (1-in each district).

### 6. Committees –

#### A. Awards & Scholarships – Glenn reported that the nominations and applications will be coming in soon.

**COCO** – The 2014 Quadrennial Conference will be held at the Wilmington Hilton on August 3-6. Jeff B. sent invitations to the 5-ICC representatives. Dan reported that COCO will access each association \$400 (\$2000) for conference expenses.

Les/Steve (motion/second/passed) – NCBIA will reimburse Rick Judson, HBA for his room for 1-night.

**DCERT** – There was discussion about parking the trailer at emergency management and applying DCERT logo to the trailer.

**Education** – The Greenville seminar experienced snow. The Aberdeen seminar is already full for Monday.

**Grant** – NCAIA funds are available for grant application. Suggestions were made for laptops for presentations (Education Committee) and stock items for the DCERT trailers (list from DCERT Committee).

**Merchandise** – Dan will work with the COCO Board for merchandise. Jeff B. would like for the Board to dress uniformly at the business meeting.

**Nominating** – Dwayne Garriss has requested our support for ICC Board nomination.

**Website** – Send updates to Les. Directors need to check content.

#### B. Region 8 – The next meeting will be a CE class on 3/7/14 and the Board meeting on 3/8/14.

#### C. Administrative Code, Section 107 – Jeff G. reported that the BCC Ad Hoc Committee proposal is substantial and needs to be re advertised. Should the Q-Board give an opinion of the proposal?

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### 7. New Business

- A. **Building Safety Month Proclamation** – Jeff presented an NC proclamation to be sent to the Governor’s office.
- B. **2014 COCO Conference** – See COCO Committee report.
- C. **2014 ICC Conference - Garriss endorsement** – See Nominating Committee report.

### 8. Other Business

#### A. **Lon McSwain - BCC**

Lon reported that he may need to resign from the BCC if his medical prognosis is not good. He will not serve another term. Possible replacement candidates mentioned were Dan Dockery and Mark Case.

#### B. **Region 8 Representative – Mark Matheny** –

Glenn/Steve (motion/second/passed) – Mark Matheny was nominated to attend Region 8 meetings on behalf of and be reimbursed by NCBIA.

#### C. **Consistency of Inspections – Rep. Brody** – Discussion.

#### D. **NCBIA Bylaws** – Jeff G. presented Bylaws amendments for an option to separate the Secretary and Treasurer positions.

Les/Mark (motion/second/passed) – Motion to approve the amendments to the Bylaws.

#### E. **NCBCC Secretary – Barry** – Will serve as BCC secretary for a 2-year term.

#### F. **NCBIA Future Meetings**

May 14, 2014, Greensboro

August 3-6, 2014, Wilmington

November 2014 Retreat?

### 9. Adjournment –The Board adjourned the meeting and went to lunch.

Respectfully submitted by,  
Barry Gupton, NCBIA Secretary/Treasurer

**NCBIA BOARD of DIRECTORS**  
**Wednesday, February 19, 2014, 9:00 am**  
**GTA Building, 223 West Meadowview Road, Greensboro**  
[www.ncbia.org](http://www.ncbia.org)

**AGENDA**

- Item 1: Call to Order**
- Item 2: Invocation**
- Item 3: Adjustments to Agenda**
- Item 4: Secretary/Treasurer - Report/Minutes**  
**Approval of November 13, 2013 Minutes**
- Item 5: Old Business**  
**A. 2014 Retreat (2003, 2008)**  
**B. 2015 NC Existing Buildings Code Seminars**
- Item 6: Committee Reports**  
**A. Awards & Scholarships, COCO, Code Development, Code Resource, DCERT, Education, Grants, Historian, Legislative, Media & Publishing, Merchandise, Nominating, Program & Site Selection, Website**  
**B. Region 8**  
**C. Administrative Code, Section 107**
- Item 7: New Business**  
**A. Building Safety Month Proclamation**  
**B. 2014 COCO Conference**  
**C. 2014 ICC Conference - Garriss endorsement**
- Item 8: Other Business**  
**A. Lon McSwain - BCC**  
**B. Region 8 Representative – Mark Matheny**  
**C. Consistency of Inspections – Rep. Brody**  
**D. NCBIA Bylaws**  
**E. NCBCS Secretary – Barry**
- Item 9: Adjourn**