



[www.ncbia.org](http://www.ncbia.org)

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**2016-2017 Officers**

**President**

Amy Britt  
Town of Clayton

**President-Elect**

Mark Matheny  
Asheville

**Vice-President**

Michael Rettie (2016)  
Orange County

**Treasurer**

Les Everett  
Greenville

**Secretary**

Carl Martin  
NC Department of Insurance

**Directors**

**Area 1**

Robby Wilkinson (2018)  
Iredell County

**Area 2**

Jeff Griffin (2017)  
Mecklenburg County

**Area 3**

Don Sheffield (2018)  
Greensboro

**Area 4**

Jim Roberson (2017)  
Wake County

**Area 5**

David Keefe (2018)  
Beaufort

**At-Large**

Chris Noles (2017)  
NC Department of Insurance

**Ex-Officio**

Tom Brown (2021)  
Monroe

Dan Dockery (2020)  
Winston-Salem/Forsyth

Jeff Britt (2019)  
Robeson County

Glenn Batten (2018)  
Kernersville

Steve Sudderth (2017)  
Watauga County

# MINUTES TO THE NC BUILDING INSPECTOR'S ASSOCIATION, INC. 60<sup>th</sup> ANNUAL CONFERENCE

Atlantic Beach, N.C.

July 24 - 27, 2016

<b>Attending:</b> Tom Brown	Jeff Griffin	Dan Dockery
Amy Britt	Michael Rettie	Jeff Britt
Mark Matheny	Jim Roberson	<del>Glenn Batten</del>
Les Everett	Reggie Hucks	<del>Steve Sudderth</del>
Carl Martin	Chris Noles	<del>Harry Van Wagenen</del>

**Board Meeting**

**July 23, 2016 @ 3:00 PM**

The Board convened in the Double Tree Atlantic Beach to discuss final details for the Conference.

1. Each child 12 years of age and under will receive a door prize. While some prizes have already been purchased, more prizes are needed. Four member spouses will purchase the remainder of the prizes Monday or Tuesday before the banquet Tuesday night.
2. The ages of dependents attending the conference will be added to the registration form for next year so that a better count of children's prizes can be made.
3. Suggestion was made that the children choose their own gift from a gift table. But it was determined that would be too time consuming.
4. Hospitality room will be room 905.

**President's Message and Pool Party, DJ**

**July 24, 2016 @ 6:30 PM**

The Pool Party was held at the outdoor pool area and well attended by our members and families. Tom opened the evening. ICC guests included Vaughn Wicker.

**Past Presidents and Board Breakfast**

**July 25, 2016 @ 7:00 AM**

The Breakfast was attended by 5-Past Presidents (Jeff Britt, Les Everett, Lon McSwain, Lynn Niblock, Dan Dockery, and 2-event sponsors).

## Opening and Training Sessions

### **July 25, 2016 @ 8:30 AM**

Tom opened the conference for the Board followed with an invocation by Les. Mark led the audience in the Pledge of Allegiance. After general welcome and announcements, Mayor A. B. "Trace" Cooper, III gave everyone a warm welcome to Atlantic Beach. Donny Phipps, ICC discussed major ICC issues. Wayne Goodwin, Insurance Commissioner recognized NCDOI and Licensing Board Staff and gave the opening address. Tom recognized the vendors and sponsors. 6-hours of Continuing Education training sessions were provided over the next 2-days by Chris Noles (NCDOI), Bill Kirk (NCDOI), and Jay Woodward (ICC).

## Annual Business Meeting

### **July 26, 2016 @ 1:10 PM**

**Attending:**

Tom Brown	Jeff Griffin	Dan Dockery
Amy Britt	Michael Rettie	Jeff Britt
Mark Matheny	Jim Roberson	Glenn Batten
Les Everett	Reggie Hucks	<del>Steve Sudderth</del>
Carl Martin	Chris Noles	<del>Harry Van Wagenen</del>

Tom opened the meeting. There are 156-member jurisdictions and 10% attendance (16) is required for a quorum. There were 44-voting members present.

Glenn reported that the Awards Committee had met and that awards will be presented at the Banquet.

1. **Treasurer's Report:** The Association is in good financial standing. As is typical for our Association, We will not be showing a profit for the 2016 Conference when all expenses are recorded.
2. **Committee Reports**
  - A. **Awards & Scholarships** (Mark Matheny) –
    - 1) All 2016 scholarship award winners have been selected and will be recognized at the annual banquet.
  - B. **Code Development and Resources** (Mark Matheny)
    - 1) The committee is now well populated.
    - 2) Mark continues to attend the BCC quarterly meetings.
    - 3) Mark attended the ICC code development committee hearings in Kentucky.
  - C. **Education** (Jim Roberson)

Will be beginning work on the 2017 winter conferences.
  - D. **Grants** (Chris Noles) - No report.
  - E. **Legislative** (Chris Noles) – Chris provided an overview of current activity as part of the continuing education sessions on Monday.
  - F. **Media & Publishing** (Jeff Griffin) - Provided overview of the status of the committees work.
  - G. **Nominating** (Lon McSwain) – Presented list of proposed 2016-2017 officers for election. The list in left margin of 1<sup>st</sup> page of these minutes reflects the results of that election.
  - H. **Program & Site Selection** (Amy Britt)

Annual meeting is expected to be at the Atlantic Beach Double Tree in 2017 & 2019. The annual meeting will coincide with the COCO meeting in 2018 and it is scheduled for the Atlantic Beach Double Tree also.

- I. **Region 8** (Mark Matheny) – Provided overview of Region 8 status.
- J. **Historian** (Glenn Batten) – Provided overview of status and requested any additional information be forwarded to the committee.
- K. **DCERT (Amy Britt)** – Provided current status and challenged the association to be the leading edge of disaster response.
- K. **Raise the Profile Committee** (Dan Dockery) – Reiterated the need to pursue an active role in developing professionally.

3. **New Business** - None

**Breakfast Meeting**

**July 27, 2016 @ 9:00 AM**

Amy opened the session. Door prizes were drawn for attendees at the breakfast.

**Board Meeting**

**July 27, 2016 @ 10:00 AM**

<b>Attending:</b> Amy Britt	<del>Robby Wilkinson</del>	Tom Brown
Mark Matheny	Jeff Griffin	Dan Dockery
Michael Rettie	Don Sheffield	Jeff Britt
Les Everett	Jim Roberson	<del>Glenn Batten</del>
Carl Martin	David Keefe	<del>Steve Suddeth</del>
	Chris Noles	

Amy opened the meeting and made a few brief comments.

- 1. Amy indicated that she will follow up the conference with thank you letters to the vendors and sponsors.
- 2. The award application will be modified to reflect an earlier submittal date so that the selection of recipients can be made in time for presentations to be made at end of school year events.
- 3. Plans are still be looked at to add a Building Code CE day, possibly at the Aberdeen event to alleviate overcrowding at Aberdeen and Hickory.
- 4. Consideration will be made to provide continuing education courses that contractors can also use for their licenses.
- 5. A board retreat is being planned for late October or early November.
- 6. A committee service application form will be made available next year at the registration desk.
- 7. Proposal for possible Special Project Committee was made. The committee would be responsible for putting together groups when needed for special projects.
- 3. **Adjournment** – The Board adjourned the meeting Wednesday July 27, 2016 at 10:30am.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Carl Martin". The signature is fluid and elegant, with a long horizontal stroke at the end.

Carl Martin  
NCBIA Secretary