



www.ncbia.org

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2015-2016 Officers

President
Tom Brown
Monroe

President-Elect
Amy Britt
Town of Clayton

Vice-President
Mark Matheny
Asheville

Treasurer
Les Everett
Greenville

Secretary
Carl Martin
NC Department of Insurance

Directors
Area 1
Vacant (2016)

Area 2
Jeff Griffin (2017)
Mecklenburg County

Area 3
Michael Rettie (2016)
Orange County

Area 4
Jim Roberson (2017)
Wake County

Area 5
Reggie Hucks (2016)
New Hanover County

At-Large
Chris Noles (2016)
NC Department of Insurance

Ex-Officio
Dan Dockery (2020)
Winston-Salem/Forsyth

Jeff Britt (2019)
Robeson County

Glenn Batten (2018)
Kernersville

Steve Sudderth (2017)
Watauga County

Harry Van Wagenen (2016)
Cary

**MINUTES TO THE
NC BUILDING INSPECTOR'S ASSOCIATION, INC.
QUARTERLY BOARD MEETING and
ANNUAL PLANNING RETREAT**

McLeansville, N.C.

June 7, 2016 @ 1:00PM

Attending: Tom Brown	Jeff Griffin	Dan Dockery
Amy Britt	Michael Rettie	Jeff Britt
Mark Matheny	Jim Roberson	Glenn Batten
Les Everett	Reggie Hucks	Steve Sudderth
Carl Martin	Chris Noles	Harry Van Wagenen

- 1. Call to order** – The meeting was called to order at 1:00pm.
- 2. Invocation** – The meeting was opened in prayer by Tom Brown.
- 3. Adjustments to the Agenda** – None.
- 4. Secretary Report** –
Les Everett/Michael Rettie (motion/second/passed) Approve the February 21, 2016 Minutes.
- 5. Treasurer Report** –
The PNC account has \$6,077 on hand for credit card receipts as of May 5, 2016. The SECU account has \$93,769 on hand plus \$36,000 in Certificate of Deposit and \$166 in Shares as of May 5, 2016. Certificates of Deposit in the amount of \$3,000 automatically renew monthly with interest to revert to the SECU Scholarship account annually. The Scholarship account at SECU has \$10,988 on hand plus \$40,000 in Certificate of Deposit. (\$187,002 total).
Mark Matheny/Jeff Griffin (motion/second/passed) Approve the treasurer's report as submitted.

6. Old Business

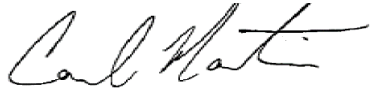
- A. **Associate Membership** (Amy Britt) – Associate membership rules and forms already exist. The application form needs to be updated.
- B. **Regional Advertising for NCBA Con-Ed** – Les will discuss with Vaughn Wicker of ICC the possibility of advertising NCBA continuing education courses on the ICC web site.
- C. **Area 1 Director** – Amy as well as Mark may know of someone interested in serving in the position.

7. Committee Reports

- A. **Awards & Scholarships** (Mark Matheny) –
 - 1) All 2016 scholarship award winners have been selected. All 2016 award winners have been selected except for the two awards named by the NCBA President.
- B. **Code Development and Resources** (Mark Matheny)
 - 1) The committee is now well populated.
 - 2) Mark continues to attend the BCC quarterly meetings.
 - 3) Mark attended the ICC code development committee hearings in Kentucky.
- C. **Education** (Reggie Hucks)
 - 1) Plans are to start meeting earlier this year to develop courses for the 2017 winter seminars.
 - 2) Dan suggested addressing the courses for the annual conference at the same time.
 - 3) Dan reminded us that our President will be sending letters of appreciation to all of the inspectors that attended all 4 days of the winter conferences.
- D. **Grants** (Chris Noles) - No report.
- E. **Legislative** (Chris Noles) – Chris provided an overview of current activity at the COCO quarterly meeting today which preceded this meeting. Hi-Lights were HB 169 and SB 770.
- F. **Media & Publishing** (Jeff Griffin)
 - 1) 37 new job postings have been made. Jurisdictions that have not previously used the NCBA web site are beginning to post jobs on the site.
 - 2) The web site continues to have a large volume of use and has about 1500 new users per month.
 - 3) Updated contact information.
 - 4) A web page for each NCBA committee has been created, but some are still listed “under construction” pending information from those committees about how they want the page to look.
 - 5) The 2016 Annual Conference information has been added to the web site.
 - 6) Table cloths and 30” wide runners displaying the NCBA logo have been received.
 - 7) Floor and table stands advertising NCBA will most likely be ready for the 2016 Annual Conference.
 - 8) Jeff needs the description of the NCBA awards from Barry to post on the web site.
 - 9) Carl needs to provide a copy of the October 2015 NCBA meeting minutes and the 2016 meeting minutes to Jeff for posting on the web site.
 - 10) Dan would like to have “Raise the Profile” links added to the NCBA web site.
- G. **Nominating** (Les Everett) - Need a time slot at the Annual Conference to explain the nomination process to the membership.
- H. **Program & Site Selection** (Amy Britt)
 - 1) All is complete for this year.
 - 2) Amy has reserved rooms for board members at the Annual conference.

- I. **Region 8** (Mark Matheny) – There is some discord because the Tennessee representative was not nominated to move up to president as is typical of the process.
 - M. **Raise the Profile Committee** (Dan Dockery) – Covered in the COCO quarterly meeting today which preceded this meeting
8. **New Business**
- A. **Inspector's, Luring, Alliance, Training.** – Discussion, no determinations.
 - B. **2016 NCBIA Annual Meeting:** - Michael Rettie/Jeff Griffin (motion/second/passed) NCBIA dress shirts (one blue and one white) will be provided to Board members for the annual conference. Members are to provide shirt size information to Dan.
 - C. **Establishment of Membership Committee:** General discussion, but no determination or motion.
 - D. **Establishment of Scouting Grants:** Discussed the possibility of awarding an annual grant to a Boy Scout and a Girl Scout for completion of a scouting related project. This was sent to the Awards & Scholarship committee for further consideration.
9. **Other Business**
- A. None.
10. **Adjournment** – The Board adjourned the meeting for the day at 3:30pm.

Respectfully submitted by,



Carl Martin
NCBIA Secretary