

**MINUTES TO THE
NC BUILDING INSPECTORS ASSOCIATION
BOARD MEETING**

**Greensboro, NC
May 22, 2013 @ 9:00 AM**

Attending: Glenn Batten, Jeff Britt, Dan Dockery, Tom Brown, Amy Clifton, Mark Matheny, William Squires, Michael Rettie, Chris Noles, Steve Sudderth, ~~Harry Van Wagener~~, Les Everett, ~~William Whaley~~, ~~Harry Taylor~~, and Barry Gupton

Visitors: Butch Simmons, Greensboro
Leon Skinner, Raleigh

- 1. Call to Order** – The meeting was called to order at 9:00 AM. Jeff led the meeting in Glenn’s absence.
- 2. Invocation** – The meeting was opened in prayer by Les.
- 3. Adjustments to the Agenda** – Item 7A was moved forward to allow Leon Skinner to make his presentation.
- 4. Secretary/Treasurer Report** – A bereavement card was sent to Bill Davis, Burlington following the death of his wife, Linda Davis. May 203 was proclaimed Building Safety Month by the governor.
Les/Dan (motion/second/passed) – The February 13, 2013 Board Meeting Minutes were approved.

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The PNC account has \$13,092 on hand from credit card receipts as of April 30, 2013. The SECU account has \$61,059 on hand plus \$36,000 in Certificates of Deposit and \$162 in Shares as of May 7, 2013. Certificates of Deposit in the amount of \$3,000 automatically renew monthly with interest to revert to the SECU Scholarship account annually. The Scholarship account at SECU has \$8,667 on hand plus \$40,000 in Certificates of Deposit. (\$158,980)

Amy/Les (motion/second/passed) – The Treasurer Report was accepted.

5. Old Business

A. Retreat (2003, 2008) – The Site Selection Committee will look into locations for 2014, possibly in conjunction with the quarterly May or November meeting, and report back to the Board.

B. Wrightsville Beach 2013 NCBIA Annual Conference – The Conference will be held in Wrightsville Beach on July 28–31. Glenn reported that he would purchase US and NC flags prior to the conference.

Chris/Jeff (motion/second/passed) – Glenn is authorized to purchase NC & US flags, stands and carrying cases.

Les/Mark (motion/second/passed) – Dan will contract with Ken and Sandy Jones to provide dance, DJ and karaoke (if possible) services.

Amy and Jeff will arrange the location and time for the golf tournament. Barry will contact the mayor about the opening session. Dan will order credentials for the conference. Amy will shop for door prizes (\$500++) with separate adult/child raffles. Glenn will send a letter to Board members for meeting attendance.

Les/Dan (motion/second/passed) – NCBIA will cover Board registration in 2013 if the jurisdiction indicates that it will not reimburse.

C. Atlantic City 2013 ICC Conference – \$1500 each is allocated for the President and Secretary/Treasurer to attend. Jeff reported that he will get complimentary registrations as president of both NCBIA and Region 8. One of the registrations will be transferred to Barry, if allowed by ICC.

Steve/Dan (motion/second/passed) – NCBIA will send \$500 to NJBOA to support the conference host.

Jeff/Chris (motion/second/passed) – NCBIA will send letters of support for Cash Olszowy (Secretary/Treasurer) and Wayne Garriss (Board re-election).

D. CVENT – Chris reported that COCO will test the service at the 2014 Conference. They provide registration and recordkeeping for a fee and venue search for no charge. More information is available at cvent.com.

Les/Mark (motion/second/passed) – Table consideration of CVENT services until after the COCO 2014 Conference.

E. Area 2 Director – Patrick Granson and Jeff Griffin have expressed interest in the position when Tom progresses to Vice-President. Tom will talk with both of them.

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6. Committees –

- A. **Awards** – Nominations forms were distributed to the Board for recommendations.
COCO – Steve reported that the 2014 Conference will be held at the Wilmington Hilton.
Code Development – Tom reported that they have Code changes to the BCC in progress.
DCERT - Amy reported that the trailer is stored at Jeff's house. Generators and supplies (state property) are stored at NCDOT. Teams are ready for duty.
Education – Les reported that the 2013 Annual Conference agenda is set. The Committee will hold the January 2014 seminar at the Greenville City Hotel Bistro. There will also be a new venue for Hickory since the Gateway Conference Center has closed.
Grants – Jeff reported that CDBG through FEMA are available for blight rehabilitation.
Legislative – Chris reported on several Bills of interest. The General Assembly may conclude by 7/14. Inspection limits/6-year cycle/publication in Register (H120/S108), Publication online (H807), Primitive/equine (S774), Construction near military bases
Media & Publishing – Mark reported that he intends to tie into the website using a BLOG (WordPress). All photos from the archive albums have been saved on a thumb-drive.
- B. **Website** – Les reported that the Committee job descriptions will be posted on the website from Mark's compilation.
- C. **Region 8** – Jeff reported that elections were held and he will serve as 2013-2014 President. Amy was elected Secretary and Patrick Granson will serve the remainder of Jim Lawson's term through 2015. Region 8 plans to apply for an ICC Chapter Award. Region 8 currently has about \$25000 on hand. Amy reported that Region 8 now has an active Facebook page.

7. New Business

- A. **2015 NC Existing Buildings Code** – Leon Skinner reported that the Ad Hoc Committee is substantially complete and ready to submit the document to the BCC. Training sessions for the HBANC are scheduled for September. The committee plans to make presentations to NCBIA at the 2014 Winter Seminars and at 5-Area locations.
- B. **Sergeant-at-Arms** – Les/Jeff (motion/second/passed) – Motion to terminate this position and remove it from the letterhead.
- C. **2013 NCBIA Pins** – Barry reported that a decision needs to be made soon if we plan to design and order pins for the ICC Conference.

8. Other Business – None noted.

9. Adjournment – Les/Chris (motion/second/passed) – The Board adjourned the meeting and went to lunch.

Scheduled 2013 Board Meetings - July 27 and July 31 at NCBIA Conference

Respectfully submitted by,
Barry Gupton, NCBIA Secretary/Treasurer

NCBIA BOARD of DIRECTORS
Wednesday, May 22, 2013, 9:00 am
GTA Building, 223 West Meadowview Road, Greensboro
www.ncbia.org

AGENDA

- Item 1: Call to Order**
- Item 2: Invocation**
- Item 3: Adjustments to Agenda**
- Item 4: Secretary/Treasurer - Report/Minutes**
Approval of February 13, 2013 Minutes
- Item 5: Old Business**
A. Retreat (2003, 2008)
B. Wrightsville Beach 2013 NCBIA Annual Conference
C. Atlantic City 2013 ICC Conference
D. CVENT
E.
- Item 6: Committee Reports**
A. Awards & Scholarships, COCO, Code Development, Code Resource, DCERT, Education, Grants, Historian, Legislative, Media & Publishing, Merchandise, Nominating, Program & Site Selection, Website
B. Appointment and Job Description by Chairs
C. Region 8
D.
- Item 7: New Business**
A. 2015 NC Existing Buildings Code
B.
C.
D.
- Item 8: Other Business**
A.
B.
C.
D.
- Item 9: Adjourn**