

**MINUTES TO THE
NC BUILDING INSPECTORS ASSOCIATION
BOARD MEETING**

**Greensboro, NC
November 13, 2013 @ 9:00 AM**

Attending: Jeff Britt, Dan Dockery, Tom Brown, Amy Clifton, Mark Matheny, ~~William Squires~~, Michael Rettie, Jeff Griffin, Chris Noles, Glenn Batten, Steve Sudderth, Harry Van Wagenen, Les Everett, ~~William Whaley~~, and Barry Gupton

Visitors: Butch Simmons, Greensboro

1. **Call to Order** – The meeting was called to order at 9:00 AM.
2. **Invocation** – The meeting was opened in prayer by Les.
3. **Adjustments to the Agenda** – None noted.
4. **Secretary/Treasurer Report** – Thank-you notes were received from Scholarship recipients Joseph Adams and Erica Gurganus. Support letters were sent to ICC for candidates Stephen Jones (President), Guy Tomberlin (Vice-President), Alex Olszowy (Secretary-Treasurer), Dwayne Garriss (Director), Lynn Underwood (Director), and Gregori Anderson (Honorary Membership).
Les/Dan (motion/second/passed) – The July 27-31, 2013 Annual Conference Minutes were approved.

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The PNC account has \$18,874 on hand from credit card receipts as of October 31, 2013. The SECU account has \$31,734 on hand plus \$36,000 in Certificates of Deposit and \$163 in Shares as of October 7, 2013. Certificates of Deposit in the amount of \$3,000 automatically renew monthly with interest to revert to the SECU Scholarship account annually. The Scholarship account at SECU has \$8,940 on hand plus \$40,000 in Certificates of Deposit. (\$135,711)

Mark/Les (motion/second/passed) – The Treasurer Report was accepted.

5. Old Business

A. Atlantic City 2013 ICC Annual Conference Report

Mark reported that he attended on an NCBIA grant through the Energy Foundation.

Hearing ran late into the night where attendance was low. He noted that IABO positions on many items were similar to the NAHB and opposed to NCBIA positions.

Barry reported that CDP-Access will be in place for future Code hearings.

B. 2014 Retreat (2003, 2008) – The Site Selection Committee will look into locations for 2014, possibly in conjunction with the quarterly May or November meeting, and report back to the Board. Suggestions were made for Don Lee Camp, near Greenville and the Drury Inn, Greensboro.

C. NCBIA Trailer – Jeff Britt will take photo inventory of the contents for disposition. Need to look for a location near Raleigh to store the trailer for DCERT use.

6. Committees –

A. Awards & Scholarships – Glenn reported that the Committee will be meeting in 2014. Glenn and Dale Goins will visit with Phil Whitaker and present him with an NCBIA plaque and photos.

COCO – The 2014 Quadrennial Conference will be held at the Wilmington Hilton. The COCO Board is working on bylaws. Dan suggested that the NCBIA voting members of the COCO Board include the NCBIA President (Jeff), President-Elect (Dan) and Vice-President (Tom). Additional non-voting members of the NCBIA Committee are Michael, Chris and Barry. The Committee needs to discuss bylaws, direction and a joint meeting rotation. The next COCO Board meeting is on 12/3/13 in Greensboro.

Education – Les reported that the 2014 Seminars will be held in Greenville, Aberdeen and Hickory. The Committee will hold the January 2014 seminar at the Greenville City Hotel Bistro. There March seminar will be held at the Crowne Plaza, Hickory. The topics and speakers are near completion.

Site Selection – Michael and Glenn will look into locations for the 2014 Retreat and the 2015 Annual Conference.

Region 8 – The next meeting will be held in Gatlinburg, TN. There will be a CE class on 12/13/13 and the Board meeting on 12/14/13.

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7. New Business

- A. **NCBIA Treasurer** – NCDOI management has expressed concern about Staff serving as treasurer of the associations. We need to set up a PO Box separate from NCDOI. NCBIA needs to have periodic audits/financial reports. Barry will check on costs and report back to the Board. We need to update the names on the bank accounts. Jeff Griffin will work on potential bylaws changes.
Dan/Mark (motion/second/passed) – A special Committee (Barry, Les and Tom) will meet to address the concerns of NCDOI and NCBIA concerning money.
- B. **2015 NC Existing Buildings Code Seminars** – Leon Skinner and members of the Committee plan to make additional presentations to NCBIA after the 2014 Winter Seminars at 5-Area locations. The registration fee will be \$60 and instructor expenses will be paid.
- C. **BCC Change on Inspection Schedule** – NCBIA will comment on this at the December BCC public hearing.
- D. **6-Year Code Cycle** – NCBIA will comment on this at the December BCC public hearing.

8. Other Business

- A. **Region 8 Reimbursement**
Glenn/Dan (motion/second/passed) – Reimbursement is increased to \$1500 annually for Jeff Britt to represent NCBIA at the Region 8 meetings.
- B. **NCBIA Future Meetings**
February 12, 2014, Greensboro
May 14, 2014, Greensboro
August 2014, Wilmington

9. Adjournment –The Board adjourned the meeting and went to lunch.

Respectfully submitted by,
Barry Gupton, NCBIA Secretary/Treasurer

NCBIA BOARD of DIRECTORS
Wednesday, November 13, 2013, 9:00 am
GTA Building, 223 West Meadowview Road, Greensboro
www.ncbia.org

AGENDA

- Item 1: Call to Order**
- Item 2: Invocation**
- Item 3: Adjustments to Agenda**
- Item 4: Secretary/Treasurer - Report/Minutes**
Approval of July 27-31, 2013 Annual Conference Minutes
- Item 5: Old Business**
A. Atlantic City 2013 ICC Conference Report
B. 2014 Retreat (2003, 2008)
C. NCBIA Trailer
D.
- Item 6: Committee Reports**
A. Awards & Scholarships, COCO, Code Development, Code Resource, DCERT, Education, Grants, Historian, Legislative, Media & Publishing, Merchandise, Nominating, Program & Site Selection, Region 8, Website
B.
C.
D.
- Item 7: New Business**
A. NCBIA Treasurer
B. 2015 NC Existing Buildings Code Seminars
C. BCC Change on Inspection Schedule
D. 6-Year Code Cycle
- Item 8: Other Business**
A. Region 8 Reimbursement
B. NCBIA Future Meetings
C.
D.
- Item 9: Adjourn**