



2015-2016 Officers

President

Tom Brown
Monroe

President-Elect

Amy Britt
Rowland

Vice-President

Mark Matheny
Asheville

Treasurer

Les Everett
Greenville

Secretary

Carl Martin
NC Department of Insurance

Directors

Area 1

Jason Ruff (2016)
Rutherford County

Area 2

Jeff Griffin (2017)
Mecklenburg County

Area 3

Michael Rettie (2016)
Orange County

Area 4

Jim Roberson (2017)
Wake County

Area 5

Reggie Hucks (2016)
Brunswick County

At-Large

Chris Noles (2016)
NC Department of Insurance

Ex-Officio

Dan Dockery (2020)
Winston-Salem/Forsyth

Jeff Britt (2019)
Robeson County

Glenn Batten (2018)
Kernersville

Steve Sudderth (2017)
Watauga County

Harry Van Wagenen (2016)
Cary

The Edison Hubert Johnson Award

Dan Dockery
Winston-Salem/Forsyth

Building Inspector of the Year

John Hutchins, Lincoln County (m)
Mike Stratton, Wake County

MINUTES TO THE NC BUILDING INSPECTOR'S ASSOCIATION, INC. BOARD MEETING

Atlantic Beach, N.C.

July 29, 2015 @ 10:30AM

Attending: Tom Brown	Jason Ruff	Dan Dockery
Amy Britt	Jeff Griffin	Jeff Britt
Mark Matheny	Michael Rettie	Glenn Batten
Les Everett	Jim Roberson	Steve Sudderth
Carl Martin	Reggie Hucks	Barry Gupton
	Chris Noles	

- 1. Call to order** – The meeting was called to order at 10:30am.
- 2. Invocation** – The meeting was opened in prayer by Tom Brown.
- 3. Adjustments to the Agenda** – No agenda was issued.
- 4. Secretary/Treasurer Report** –

Jim Roberson/Mark Matheny (motion/second/passed) The May 13, 2015 Minutes were approved.

The PNC account has \$2,357.80 on hand for credit card receipts as of August 8, 2015. The SECU account has \$88,105 on hand plus \$36,000 in Certificate of Deposit and \$165 in Shares as of August 8, 2015. Certificates of Deposit in the amount of \$3,000 automatically renew monthly with interest to revert to the SECU Scholarship account annually. The Scholarship account at SECU has \$10,259 on hand plus \$40,000 in Certificate of Deposit. (\$176,886) a \$16,000 increase from last year's total.

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9. Old Business

A. **Retreat** – The annual Board retreat will be October 23rd – 25th at Pinehurst.

10. Committee Reports

B. **Awards & Scholarships** – No activity to report.

C. **COCO** – No activity to report.

D. **Code Development and Resources** – No activity to report.

E. **DCERT** – Fortunately there were no events requiring response.

F. **Education** – No report.

G. **Grant** – No available grants at this time.

H. **Historian** – Continuing to review and identify materials.

I. **Legislative** – Information provided at the annual conference.

J. **Media & Publishing** – Jeff Griffin indicated that the battery pack for the NCBI A laptop needed to be replaced. The Board verified that such low cost maintenance items could be replaced without board approval. The Treasurer would need to be notified.

K. **Nominating** – See item 11A below.

L. Program & Site Selection

Annual Conference Assessment – The annual conference on a whole was a success. Some issues were identified.

- a) There were some issues with room reservations, but they were minor and were resolved.
- b) The itinerary tags were mentioned as being too large.
- c) The nomination process was not clear to the attendees. Possibly explain the nomination process to the attendees on Monday of the conference.
- d) Some attendees were not clear about how many CE credits they were receiving. It was suggested that the one or two persons that were unclear about the credits be offered free attendance for a day at one of the winter conferences. Additional effort will be made in the future to make it more clear on the conference application form as to how many credits is offered each day per course.
- e) Vendors were somewhat disappointed in the amount of interest from the attendees. It was suggested that attendance sheets and certificates be located in the vendor area to generate more traffic in the area.
- f) The companion program may need tweaking. Possible family activities will be discussed at the October retreat.
- g) Jeff Greene would like to explore other possible contacts for negotiating conference accommodation rates. Dan provided overview of how the hotel rates have been negotiated in the past.
- h) Amy recommends that the Programs & Site Selection Committee walk the site that is being considered. This will help understand if and how spaces are used for various functions.

M. **Area 1** – Mark Matheny/Glenn Batten (motion/second/passed) Jason Ruffin of Rutherford County as Area 1 Director to finish Mark Matheny's term. Mark was the Area 1 Director. With his new responsibilities as Vice-President of the NCBI A he has resigned that position, leaving the position open for the remainder of Mark's term. Application was made by Jason Ruff of Rutherford County to complete Mark's term for the position.

11. New Business

A. Committee Applicants –

Jeff Britt/Jim Roberson (motion/second/failed) – All applicants for committees positions be assigned to the committee they requested.

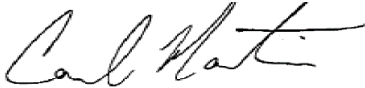
Jason/Ruff/Amy Britt (motion/second/passed) – All applicants for committee positions be offered a place of service. As some applicants may designate a committee that is already full they will be offered a position on a committee that may need members as some committees require more participation than others. Tom would like the Board to look at changing the application process for committees at the October retreat.

12. Other Business

- A. Banners** – Jeff Griffin suggested that he would like to look into having NCBIA retracting banners and table skirts produced for event use.
- B. Vender Thank You Letters** – Tom wishes to send thank you letters to the vendors that supported the annual conference. Jean has a list of the vendors and the vendors are listed in the power point file that ran during the conference.
- C. NCBIA Web Site** – Next week Board members are to send their Gmail addresses to Jeff Griffin for posting on the NCBIA web site along with their current phone numbers.
- D. ICC Annual Meeting** – Mark Matheny would like to attend the meeting as he represents the NCBIA Code Development Committee. He asked that NCBIA consider funding that trip. ICC will match funding provided by the representative. NCBIA has in the past and will continue to provide in the near future funding for the President, Secretary, and a representative of the NCBIA Code Development Committee. That means that NCBIA will fund \$1,000 of the cost of the trip for Mark as ICC will provide matching funds.

13. Adjournment – The Board adjourned the meeting.

Respectfully submitted by,



Carl Martin
NCBIA Secretary